

CURRICULUM VITAE

FULL NAMES: OLUGBEMI, OLOYEDE 'SESAN

DATE AND PLACE OF BIRTH: 2nd April, 1961. Ibadan.

STATE OF ORIGIN Osun State

LOCAL GOVERNMENT AREA Ayedaade Local Government

NATIONALITY AND HOW ACQUIRED: Nigerian (By birth).

MARITAL STATUS: Married

NUMBER AND AGES OF CHILDREN: Four (27, 22, 16 & 14 years)

CURRENT POSTAL ADDRESS INCLUDING TELEPHONE NUMBERS AND EMAIL: Department of Office Technology & Management, The Federal Polytechnic, Ilaro, Ogun State. 08060297818 & 08057501530.
olugbemisesan@gmail.com

EDUCATIONAL INSTITUTIONS ATTENDED WITH DATES

1. Mapo Christ Church School III, Elekuro, Ibadan 1967 - 1972
2. Ayedaade Grammar School, Ikire 1973 - 1978
3. The Polytechnic, Ibadan 1979 - 1983
4. University of Benin, Benin City 1990 - 1992
5. University of Ibadan 1997 - 1999
6. Lead City University, Ibadan 2007 - 2010

ACADEMIC AND PROFESSIONAL QUALIFICATIONS OBTAINED WITH DATES

1. Primary School Leaving Certificate 1972
2. West Africa School Certificate 1978
3. Higher National Diploma in Secretarial Studies 1983
4. Post Graduate Diploma in Technical Education (With Specialisation in Business Education) 1993
5. Master in Communication Arts (MCA) 1999
6. M.Sc. in Business Administration (OTM) 2011

OTHER CAREER-RELATED CERTIFICATES WITH DATES OBTAINED

1. Certificate of National Service (NYSC). 1984
2. Certificate of Attendance and Participation in NAPSSON National Workshop. 1998
3. International Centre For Communication Studies Certificate of Completion Advanced Digital Appreciation Programme – Tertiary (ADAPT) Training. 2006
4. Certificate of Participation in Workshop on Writing Skills for Journal Publication and Conference Paper Presentation. 2007
5. Certificate of Attendance of the 2nd National Conference of Academic Staff Union of Polytechnics, Federal Polytechnic, Ilaro Chapter. 2007
6. Certificate of Participation in a 3-Day MDG Workshop for Teachers on Training Skills. 2008
7. Certificate of Attendance and Participation in the 1st Annual National Conference of Association of Business Educators of Nigeria (ABEN), Ogun State Chapter. 2008
8. Certificate of Participation in the 1st Annual Retreat of the Academic Staff of School of Applied Science. 2009
9. Certificate of Participation in Computer Software Packages Training on Microsoft Excel and Power-Point. 2011
10. Certificate of Participation in Computer Desktop Publishing Packages on CorelDraw, Page Maker and Publisher. 2012
11. Certificate of Attendance/Paper Presentation at the 2nd National Conference of Association of Business Educators of Nigeria (ABEN). 2012
12. Certificate of Participation in the 2nd National Conference of the School of Applied Science, Federal Polytechnic, Ilaro. 2013

CERTIFICATES OF MERIT/EXCELLENCE AWARDED WITH DATES

1. Certificate of Merit awarded by the National Association of Applied Science Students (NAASS), Federal Polytechnic Ilaro Chapter. 2007
2. Certificate of Honour awarded by Man O' War of Nigeria, The Federal Polytechnic, Ilaro Command, Ogun State. 2008

MEMBERSHIP OF PROFESSIONAL BODIES/ASSOCIATIONS

Member, Association of Business Educators of Nigeria.

HONOURS AND DISTINCTION

1. Best Student in Shorthand. Department of Secretarial Studies, The Polytechnic, Ibadan.
2. Overall best HND Graduate, Department of Secretarial Studies, The Polytechnic, Ibadan (1983).
3. I won the Maiden Edition of the Best School Award of the Student Union Government, Ilaro Chapter for the School of Applied Science, The Federal Polytechnic Ilaro during my tenure as the 1st elected Dean of the School in 2011.

ACADEMIC/SCHOLARLY PUBLICATIONS - JOURNALS

1. **Ogungbemi, O.S.** (1999). The Concept of "Noise" and its impact on the Teaching and Learning of Psychomotor Skills in Secretarial Education – Yaba Journal of Management Studies Vol. 2. No. 1 (pp 85 – 95).
2. **Ogungbemi, O.S.** & Oladeji, Dauda (2002). Towards the Effective Teaching/Learning of Skill Subjects In Office Education and Secretarial Studies in Nigeria: The Behavioural Science Approach - Inter-Disciplinary Journal of Emperical and Theoretical Studies (IJETS), Oyo State College of Education, Oyo.
3. **Ogungbemi, O.S.** & Olatoregun, M. (2002). A Study on Students Difficulty in Passing Shorthand Tests – Empire Journal of Vocational & Technical Education, School of Vocational & Technical Education, Oyo State College of Education, Oyo. Vol. 3. Nos. 1 & 2. (pp 113 – 121).
4. **Ogungbemi, O.S.** & Olatoregun, M. (2002). Advertising as a Survival Strategy In a Competitive Market – Empire Journal of Vocational & Technical Education, School of Vocational & Technical Education, Oyo State College of Education, Oyo. Vol, 3, No. 2. (pp 137 – 145).
5. **Ogungbemi, O.S.** & Makanjuola, C.A. (2003). Standardisation of Academic

Programmes in Nigerian Polytechnics – Business Education Focus. A Journal Of Business Education & Management, School of Management And Business, Lagos State Polytechnic. Vol. 4, No. 1 (pp 40 – 64).

6. **Ogungbemi, O.S.** & Makanjuola, C.A. (2003). An Appraisal of the Nigerian Press and the Information Needs of the People – Business Education Focus. A Journal of Business Education & Management, School of Management & Business, Lagos State Polytechnic. Vol. 4, No. 1 (pp 65 – 77).
7. **Ogungbemi, O. S.** (2004). The Implications of Harrold Lasswell's Communication Model to the Teaching/Learning of the Stenographic Skill of Pitman Shorthand in Secretarial and Business Education – Journal of Management and Humanities. Vol. 1, No. 4. (pp 101 – 113). School of Management Studies, The Federal Polytechnic, Ilaro.
8. **Ogungbemi, O. S.** (2004). An Analytical Survey of Errors leading to Students Poor Performance in Shorthand Tests – INTERACTIONS: Journal of Multi-Disciplinary Studies, Department of General Studies, The Federal Polytechnic, Ilaro. Vol. 1, No. 1 (pp 60 – 69).
9. **Ogungbemi, O.S.**, Iro-Idoro, C.B. & Orija, J.I. (2009). An Analysis of Commonly Committed Errors during Typewriting Examinations by Students in some Selected Polytechnics in Nigeria – The Ilaro Journal of Management, Arts, Science & Technology (TIJMAST), Vol. 1, No. 1.
10. Iro-Idoro, C.B. and **Ogungbemi, O.S.** Attitude of Secondary School Students towards Secretarial Subjects – A case study of some selected secondary schools in Yewa South Local Government Area of Ogun State.
11. Orija, J.I., **Ogungbemi, O.S.** & Iro-Idoro. C.B. (2009). Job Performance as the Basis for Gender Discrimination in the Employment of Secretaries in Organisations – Gateway Journal of Business Education (GAJBED). A Publication of the Association of Business Educators of Nigeria, Ogun State. Vol. 1, No. 1 (pp 28 – 38).
12. **Ogungbemi, O. S.** (2012). Alleviating the Problem of Unemployment Among Graduates of Office Technology & Management Through Entrepreneurship Education – Gateway Journal of Business Education (GAJBED). A Publication of Association of Business Educators of Nigeria, Ogun State Vol. 2, No. 1 (pp 42 – 51).
13. **Ogungbemi, O.S.** & Ezekiel, I.D. (2013). People's Perception of the Prevalence of Unethical Conduct among Some Workers in the Nigerian Civil Service – International Journal of Advancement and Development Studies. Vol. 8, No. 2.

14. **Olugbemi, O.S.**, Taiwo, O.O. & Thomas, O. (2013). An Analytical Diagnosis of the Inherent Factors Responsible for The Difficulty in Learning New Era Pitman Shorthand by Office Technology & Management Students In some selected Polytechnics in Ogun and Ekiti States of Nigeria – Accepted for publication in Research Review in Business Education and Management Sciences Vol. 3 No. 1.
15. **Olugbemi, O.S.**, Taiwo, O.O. & Thomas, O. (2013). A Study On How Non-Professional Secretarial Functionaries in Nigerian Tertiary Institutions can improve their Levels of Performance of Meetings-Related Duties – Accepted for publication in Research Review in Business Education and Management Sciences Vol. 3 No.1.
16. **Olugbemi, O.S.**, Ogungboyega, S.A. & Iro-Idoro, C.B., (2013). An Anatomy of the Falling Standards In Business Education In Nigeria Post-Secondary Institutions – Journal of School of Vocational and Technical Education, Adeniran Ogunsanya College of Education, Otto/Ijanikin.
17. **Olugbemi, O. S.** (2013). A Comparative Analysis Of The NBTE 1989 and 2004 Curricula For Office Technology And Management Towards Producing Graduate Secretaries For National Development – Published in “ISSUES IN ENTREPRENEURIAL STUDIES”. Vol. 3. No. 1. (pp 32 – 42).
18. **Olugbemi, O.S.** & Ezekiel, I.D. (2013). A Periscopic Analysis of Roles of Regulatory Bodies In The Management Of Federal Polytechnics In Nigeria – Empire Journal of Vocational & Technical Education (EJOVTED). Vol. 5. No. 1.
19. **Olugbemi, O.S.**, Bello, S.O. & Shomoye, I.A. (2013). Total Quality Management: A Veritable Tool For Improving The Quality of Nigerian Polytechnic Graduates – “WONDER HANDS”: Journal of Innovations In Vocational and Technical Education, Federal College of Education, Abeokuta.
20. **Olugbemi, O.S.** & Igunnu, O.B. (2014). Engendering Efficient Management of Nigeria Polytechnics Through Good Leadership.- Published in “ISSUES IN ENTREPRENEURIAL STUDIES”. Vol. 3 No. 1
21. **Olugbemi, O.S.** & Orija, J.I. (2014). Enhancing Skill Acquisition of Polytechnic Office Technology and Management Students For Job Efficiency Towards The Realisation of Sustainable National Development and Transformation – Gateway Journal of Business Education (GAJBED). A Publication of The Association Of Business Educators, Ogun State Chapter Vol. 2.
22. **Olugbemi, O.S.**, Bello, S.O. & Shomoye, I.A. (2014). Achieving National Transformation Through Effective Combat of Malpractices In West African Senior School Certificate Examinations In Nigeria – The Ilaro Journal of Management, Arts, Science & Technology. Vol. 3.

23. **Olugbemi, O. S.** (2014). A Causal-Effect Investigation into the Apparent Garbage-In-Garbage Out Syndrome in Tertiary Institutions in Nigeria

JOURNAL ARTICLES (IN VIEW) FOR PUBLICATION

1. **Olugbemi, O. S.** (2014). Stemming the Frequency of Union-Management Crisis in Nigerian Tertiary Institutions through Good Internal Relations.
2. **Olugbemi, O. S.** (2014). Promoting Symbiotic Relationship among Tertiary Institutions Stakeholders: The Corporate Social Responsibility Perspective.

ACADEMIC/SCHOLARLY PUBLICATIONS – BOOKS & PRACTICAL MANUALS

1. **Ogungbemi, Oloyede ‘Sesan** (1985). New Era Pitman Shorthand Made Simple. Published by Vicence Enterprises, Ibadan.
2. **Ogungbemi, Oloyede ‘Sesan** (1994). Success Tips On Shorthand Examinations. Published by Vicence Enterprises, Ibadan. ISBN 978-32139-1-1
3. **Ogungbemi, O. S. et al** (2012). Introduction To Typewriting. Kinsbond Publishers. 16 Disu Street, off Ladipo Street, Mushin Lagos. ISBN 978-978-924-418-8. (First published 1997)
4. **Ogungbemi, O.S. et al** (2012). Advance Typewriting Exercises For Students. Kinsbond Publishers. 16 Disu Street, off Ladipo Street, Mushin Lagos. ISBN 978-978-924-419-5. (First published 1997)
5. **Ogungbemi, O.S.** (1998). 2000 Pitman Shorthand Exercises.
6. **Ogungbemi, O.S. et al** (2003). New Era Pitman Shorthand Exercises.
7. **Ogungbemi, O.S.** (2003). Key To Pitman Shorthand Exercises.
8. **Ogungbemi, O.S.** (2003). Shorthand Speed Building Exercises.
9. **Ogungbemi, O.S.** (2003). Key to Shorthand Speed Building Exercises.

10. **Ogungbemi, O.S.** et al (2009). Shorthand Practical Manual for National Diploma.Students.
11. **Ogungbemi, O.S.** et al (2009). Advanced Transcription Manual for Higher National Diploma Students.

CONFERENCES ATTENDED AND PAPERS PRESENTED WITH DATES

1. **Ogungbemi, O.S.** (1998). Current Trend in Secretarial Profession. National Association of Professional Secretarial Staff of Nigeria (NAPSSON)9th Annual National Workshop/Exhibition (Conference) held at AbeokutaFrom 9th – 13th November, tagged (GATEWAY '98) with the Theme“NEW HORIZON THE SECRETARIAL PROFESSION”. Published in the Association’s Book of Proceedings (pp 47 – 51).
2. **Ogungbemi, O.S.** (2000). Enhancing the Status and Roles of the Graduate Secretary in the Present Day Office. National Association of Professional Secretarial Staff of Nigeria (NAPSSON)10th Annual National Workshop/Exhibition (Conference) held at The Federal Polytechnic, Bauchi from 9th – 13th October, tagged (YANKARI 2000) with the Theme “RE-ENGINEERING THE SECRETARIAL PROFESSION FOR EFFICIENCY AND EFFECTIVENESS IN BOTH THE PUBLIC AND PRIVATE SECTORS OF THE NIGERIAN ECONOMY”. Published in the Association’s Book of Proceedings (pp 30 – 33).
3. **Ogungbemi, O.S.** (2000). “A Critical Re-examination of the 1989 NBTE Curriculum for Secretarial Studies Programmes in Nigerian Polytechnics” 1st Annual National Conference of School of Management Studies, The Federal Polytechnic Ilaro. Published in the Conference Book of Readings (pp 146 – 149).
4. **Ogungbemi, O.S.** (2003). An Analytical Diagnosis of the Inherent Factors Responsible for the Difficulty in Learning New Era Pitman Shorthand by Secretarial Students. 4th Annual National Conference of School of Management Studies, The Federal Polytechnic Ilaro. Published in the Conference Book of Readings.
5. **Ogungbemi, O.S.** (2004). The Top Flight Secretary’s Contribution to the Sustenance of an Organisation’s Growth. 5th Annual National Conference of School of Management Studies, The Federal Polytechnic Ilaro, with the theme “BLUEPRINT FOR NATIONAL DEVELOPMENT OF NIGEIRA: MULTI-DISCIPLINE VIEWS”. Published in the Conference Book of Readings (pp 294 -297).
6. **Ogungbemi, O.S.** (2004). The Challenges and Implications of Polytechnic Education Reform in Nigeria: The Secretarial Studies Perspective.2nd National Conference of Academic Staff Union of Polytechnics, The Federal Polytechnic Ilaro Chapter held in 2007 with the theme “REFORMS IN POLYTECHNIC EDUCATION: IMPLICATIONS FOR NATIONAL DEVELOPMENT”. Published in the Conference Book of Readings (pp 449 – 454).
7. **Ogungbemi, O.S.** (2004). “An Appraisal of Secondary School Students Attitude Towards Secretarial Subjects in some selected Secondary Schools in Yewa South Local

Government Area of Ogun State 19th Annual National Conference of the Association of Business Educators of Nigeria (ABEN) held in Ebonyi State in 2007 tagged “EBONYI, 2007”.

8. . **Ogungbemi, O.S.** and Iro-Idoro, C B. (2009). Enhancing the ICT Component of Secretarial Studies Curriculum towards Repositioning Secretaryship for National Development. 1st Annual Conference of the School of Applied Science, Federal Polytechnic Ilaro.
9. Iro-Idoro, C. B., **Ogungbemi, O.S.** and Ajibare, A. O. (2009). The Influence of Knowledge of Entrepreneurship on Secretarial Students of The Federal Polytechnic, Ilaro. 1st National Conference of the School of Applied Science, Federal Polytechnic Ilaro.
10. Orija, J. I. **Ogungbemi, O.S.** and Iro-Idoro, C B. (2008). Job Performance as the Basis for Gender Discrimination in the Employment of Secretaries in an Organisation. 1st Annual Conference of Association of Business Educators of Nigeria held at the Faculty of Management Science Hall, Olabisi Onabanjo University from 11th – 13th August, with the theme ”Developmental Issues in an Emerging Economy”
11. **Ogungbemi, O.S.**, Orija, J. I. and Jolaade, I. A. (2012). Enhancing the Level of Skill Acquisition of Polytechnic Office Technology & Management Students for Job Efficiency towards the Realization of Sustainable National Development and Transformation. 2nd National Conference of Association of Business Educators of Nigeria, Ogun State Chapter held at Tai Solarin University of Education, Ijebu Ode from 12th – 16th November.
12. **Ogungbemi, O.S.**, Orija, J. I. (2012). Achieving National Transformation Through Effective Combat of Malpractices in West Africa School Certificate Examination. Presented at the 2nd National Conference of School of Applied Science Federal Polytechnic Ilaro. Published in the Book of Readings.
13. **Ogungbemi O. S.** and Ezekiel I. J. (2012). People’s Perception of the Prevalence of Unethical Conduct Among Some Workers in the Nigerian Civil Service. 10th International Conference in Sustainable Development held at the University of Port Harcourt, Nigeria from African Senior School Certificate Examinations in Nigeria. 2nd National Conference of School of Applied Science, Federal Polytechnic, Ilaro.

OTHER CONFERENCES/WORKSHOPS ATTENDED WITH DATES

1. 1st National Conference of National Association of Secretarial Educators held at Ondo State College of Education, Ikere-Ekiti in 1990.
2. Training-The-Trainers Workshop for the training of shorthand teachers and examiners in Secondary and Post-Secondary institutions in the different regions of Nigeria for more effective teaching and examination held in Ikeja, Lagos, Nigeria in 1993 under the auspices of West Africa Examinations Council.

3. National Workshop of National Association of Professional Secretarial Staff of Nigeria held in 1998.
4. Several National and International Training Workshops Organised for Subject-Experts and Examiners under the auspices of the West African Examinations Council in different parts of Nigeria and in Accra, Ghana (1985 – date).
5. Several National and International Workshops for the Review of Examination Syllabi for Shorthand, Clerical Office Duties and Office Practice by Subject Experts and Examiners under the auspices of the West Africa Examination Council held in different parts of Nigeria and in Accra, Ghana (1985 – date).
6. Several National and International Workshops by Subject-Experts and Examiners for the Moderation of Question Papers on Shorthand (at various levels) and Clerical Office Duties under of West Africa Examinations Council held in different parts of Nigeria and in Accra, Ghana (1985 – date).
7. Several National and International Item Writers Workshops for the generation of Test Items in Shorthand, Clerical Office Duties and Office Practice held in Nigeria and Accra, Ghana under the auspices of West Africa Examinations Council (1985 – date).
8. One-Day 1st Annual Retreat organised for all the Academic Staff of the School of Applied Science, The Federal Polytechnic, Ilaro, Ogun State in 2008.
9. 3-Day Workshop on Writing Skills for Journal Publication and Conference Paper Presentation held at Block AJ 1 & 2. Federal Polytechnic, Ilaro from 24th to 26th September, 2007 under the auspices of The Management, Federal Polytechnic Ilaro in conjunction with PolyConsult and Industrial Services Ltd.
10. 3-Day MDG Workshop for Teachers on Training Skills tagged “TRAIN THE TRAINERS” held at Polytechnic Multipurpose Hall from 10th to 12th November. 2008.
11. 3rd National Conference of the Academic Staff Union of Polytechnics, The Federal Polytechnic, Ilaro Chapter in 2008 with the theme “NIGERIAN POLYTECHNICS AND THE CHALLENGES OF DEGREE AWARDING STATUS: IMPLICATIONS FOR REALIZABLE OBJECTIVES”. I was a member of the Organizing Committee and also one of the Editors of the Book of Readings.
12. One-Day 2nd Retreat organised for all the Academic Staff of the School of Applied Science, The Federal Polytechnic, Ilaro, Ogun State in 2010.

OTHER TRAINING WORKSHOPS ATTENDED THAT ARE ICT BASED

1. Advanced Digital Appreciation Programme – Tertiary (ADAPT), A Federal Government initiated and sponsored Computer Skill Acquisition Programme held Ladoke Akintola University of Technology, Ogbomoso from Nov. 27 to Dec. 1, 2006.
2. One-Day Training Workshop organized by the Association of Business Educators of Nigeria (ABEN), Ogun State Chapter on 7th July, 2011 on Microsoft Excel and Power Point Computer Software Packages held at the Office Technology & Management Department, Moshood Abiola Polytechnic, Abeokuta, Ogun State.
3. One-Day Training Workshop organized by the Association of Business Educators of Nigeria (ABEN), Ogun State Chapter on 27th June, 2012 on Coreldraw, Page Maker and Publish Computer Desktop Publishing Packages held at the Office Technology & Management Department. Moshood Abiola Polytechnic, Abeokuta, Ogun State.

PREVIOUS EMPLOYERS AND POSTS HELD WITH DATES

1. The Polytechnic, Ibadan - Technical Instructor (October, 1984 – December, 1987).
2. St. Andrews College of Education, Oyo – Senior Technical Instructor (January 1988 – September, 1990).
3. Federal College Of Education, Kontagora – Principal Technical Instructor II (October, 1990 – October, 1992).

ADMINISTRATIVE POSTS HELD WHILE IN THE SERVICE OF THE POLYTECHNIC, IBADAN (IREE SATELLITE CAMPUS, IREE)

- (a) Course Coordinator, Secretarial Studies Unit of the Department of Management Studies which consisted of Business Administration and Secretarial Studies Units.
- (b) Secretary, Campus Publications Editorial Board.
- (c) Member, Junior Staff Appointment Regularisation/Promotion Committee.
- (d) Member, Staff School Establishment Committee.
- (e) Secretary, Ibadan Polytechnic Senior Staff Association (Iree Satellite Campus Chapter).

ADMINISTRATIVE POSTS HELD WHILE IN THE SERVICES OF ST. ANDREW'S COLLEGE OF EDUCATION, OYO

- (a) Member, Students Industrial Works Experience Scheme (SIWES).
- (b) Member, Sports Committee of the School of Vocational & Technical Education, Isokun Campus, Oyo.
- (c) Coordinator, National Secretarial Examination.

**ADMINISTRATIVE POSTS HELD WHILE IN THE SERVICES OF
FEDERAL COLLEGE OF EDUCATION, KONTAGORA**

- (a) Head, Secretarial Option, Business Education Department.
- (b) Coordinator, Students Industrial Works Experience Scheme (SIWES).
- (c) Member, Federal College of Education, Kontagora Journal Publications Committee.

PRESENT EMPLOYMENT

- (a) **Employer:** The Federal Polytechnic, Ilaro.
- (b) **Status:** Chief Lecturer (January, 2005 – date).
- (c) **Salary:** Contiss 15 Step 9.

DUTIES AND OTHER RELEVANT EXPERIENCE IN PRESENT EMPLOYMENT

- (a) Teaching of courses allocated to me each semester by my Head of Department.
- (b) Supervising the Projects of students allocated to me each session by my Head Of Department through the Departmental Project Coordinator.
- (c) Carrying out other duties assigned to me from time to time by my Head of Department.
- (d) Course Adviser, (1992 – 1993).
- (e) Departmental Examination Officer, (1994 – 1995).
- (f) Evening Programme Coordinator (Part Time Studies), Department of Secretarial Studies, (1995 – 2000).
- (g) Programme Supervisor for Part Time Studies (2004 – 2007).

- (h) Unit Head, Department of Secretarial Studies (1999 – 2003).
- (i) Internal Moderator of examination questions and marked answer scripts for ND 1 and HND 1 students in Secretarial Studies Department (1993 – 2007).
- (j) Head of Department of Secretarial Studies, (2004 – 2007).
- (k) Dean, School of Applied Science, (2008 – 2012).
- (l) Member, Students Admission Committee (2008 – 2012).
- (m) Member, Senior & Junior Staff Annual Performance Appraisal Committee (2008 – 2012).
- (n) Member, Academic Board (2004 – date).
- (o) Member, School of Management Studies Board of Studies (2004 – 2007).
- (p) Member, School of Business Studies Annual Conference Committee (2000 – 2003).
- (q) Member, Code of Conduct Committee of Academic Staff Union of Polytechnics, Federal Polytechnic, Ilaro Chapter.
- (r) Member, Investigation Panel on Academic Indiscipline.
- (s) Member, Investigation Panel on Case of Assault on a Head of Department.
- (t) Member, Audit Panel on Student Union Government Account (1995).
- (u) Member, Committee on the Review of Student Union Government's Constitution (1995).
- (v) Member, Public Lectures Series Committee.
- (w) Member, Endowment Projects Committee.
- (x) Member, Committee on Omission of Certificates from 1991/92 – 2006/07 (2009).
- (y) Member, Committee on the Distribution of Laptops to Tertiary Institutions.
- (z) Member, Committee on Requests for Change of Names of Some Courses Departments (2012).
- (aa) Member, Committee on Conversion of Typists to Data Processing Officer Cadre (2012).

LIST OF SOME COMMITTEES/BOARDS ON WHICH I SERVED AS CHAIRMAN

- (a) Investigation Committee on National Association of Secretarial Students Executive Officers Financial Matters.
- (b) Investigation Panel on Students Crisis
- (c) Students Union Government Electoral Committee (2009).
- (d) Students Union Government Electoral Committee (2010).
- (e) Committee on Omission of Certificates.
- (f) School of Applied Science Coordination Committee (2008 – 2012.)
- (g) School of Applied Science Staff Development Committee (2008 – 2012).
- (h) School of Applied Science Board of Studies (2008 – 2012).
- (i) Committee on the Review of the Constitution of National Association of Applied Science Students Association, The Federal Polytechnic, Ilaro Chapter.(2008).
- (j) Committee on Preparation for NBTE Re-accreditation Visit to the Department of Office Technology and Management, Federal Polytechnic, Ilaro.
- (k) Investigation Committee on the Allegation of Gross misconduct/Insubordination against a member of staff.
- (l) Committee on the 2nd National Conference of the School of Applied Science, Federal Polytechnic, Ilaro.

OTHER ACTIVITIES OUTSIDE CURRENT EMPLOYMENT: These are categorized as follows:

SERVICE TO NBTE: I was a member of the National Board for Technical Education's Accreditation Panel for the re-accreditation of the National and Higher National Diploma Programmes of the Department of Office Technology and Management, Federal Polytechnic, Ado-Ekiti in 2004.

SERVICE TO SISTER INSTITUTIONS

1. External/Chief Examiner, Department of Office Technology and Management, Lagos State Polytechnic, Ikorodu.
2. External/Chief Examiner, Department of Office Technology and Management, The Polytechnic, Iree, Osun State.

3. External/Chief Examiner, Department of Office Technology and Management, Kwara State Polytechnic, Ilorin.
4. External/Chief Examiner, Department of Office Technology and Management, Federal Polytechnic, Ado-Ekiti.
5. External Assessor of Academic Journal Articles/Conference Papers submitted for promotion by some senior academic staff of the Department of Office Technology and Management, Federal Polytechnic, Ado-Ekiti.
6. External Assessor of Academic Journal Articles/Conference Papers submitted for promotion by some senior academic staff of the Department of Office Technology and Management, Federal Polytechnic, Ede, Osun State.
7. External Assessor of Academic Journal Articles/Conference Papers submitted for promotion by some senior academic staff of the Department of Office Technology and Management, Moshood Abiola Polytechnic, Abeokuta, Ogun State.
8. External Assessor at the Promotion Interview of some senior academic staff of the Department of Office Technology and Management, Federal Polytechnic, Ado-Ekiti, Osun State.
9. Resource Person at a Workshop tagged “ADVANCED CLERICAL COURSE” held at University of Ibadan Conference Centre under the auspices of University of Ibadan Consultancy Services where I presented a Paper titled ‘Decision Making and Problem Solving’.
10. Resource Person at a Workshop tagged “ADVANCED TYPISTS COURSE” held at University of Ibadan Conference Centre under the auspices of University of Ibadan Consultancy Services where I presented a Paper titled ‘Human Relation in Supervision’.
11. Resource Person at a Workshop with tagged “ADVANCED SECRETARIES COURSE” held at University of Ibadan Conference Centre under the auspices of University of Ibadan Consultancy Services where I presented a Paper titled ‘Leadership Styles and Motivation’.
12. Resource Person at a Workshop tagged ”ADVANCED SECRETARIES COURSE” held at University of Ibadan Conference Centre under the auspices of University of Ibadan Consultancy Services where I presented a Paper titled ‘Time Management’.
13. Resource Person/Assessor of Journal Articles and Papers presented at Academic Conferences organised by various Schools and Bodies.
14. Chairman of Plenary Sessions at various Academic Conferences.
15. External/Chief Examiner, Moshood Abiola Polytechnic Abeokuta – 2017/2018 – date

16. External Assessor for Promotion of Academic Staff – The Polytechnic, Ibadan (2018)

SERVICES TO RECOGNISED NATIONAL AND INTERNATIONAL EXAMINATIONS BODIES

1. Chief Examiner (Items Generation), National Business and Technical Examinations Board (NABTEB), Benin City, Nigeria.
2. Chief Examiner (Question Paper Moderation), National Business and Technical Examinations Board (NABTEB), Benin City, Nigeria.
3. Resource Person, Training Workshops for Shorthand Teachers in Secondary and Tertiary Institutions in Kaduna, Niger and three other neighbouring Northern States on Shorthand Test Items Development and Examination held in Kaduna in 1993. I handled it so well that I was invited to come and facilitate the same Workshop in Lagos later in the year for the Participants from some South-West Secondary Schools and Tertiary Institutions despite the fact that a colleague had earlier been assigned to handle the Lagos Centre.
4. Resource Person at various National and International Item Writing Workshops for the generation of WASSCE question papers on Shorthand (60, 80, 120 & 140 wpm) for West Africa Examinations Council (WAEC).
5. Resource Person on various National and International Panels for WASSCE Shorthand Syllabus Review under the auspices of the West Africa Examinations Council (WAEC).
6. Resource Person at various National and International Moderation Meetings on WASSCE Shorthand and Office Practice question papers for West Africa Examinations Council (WAEC).
7. Resource Person/Chairman at various International Item Writing Workshop on WASSCE Clerical Office Duties held in Accra, Ghana under the auspices of the West Africa Examinations Council (WAEC).
8. Resource Person/Chairman on various International Panel Moderating Meetings on WASSCE Clerical Office Duties held in Accra, Ghana under the auspices of the West Africa Examinations Council (WAEC).
9. Resource Person/Chairman at various International WASSCE Clerical Office Duties Syllabus Review Meetings held in Accra, Ghana under the auspices of the West Africa Examinations Council (WAEC).
10. Resource Person/Chairman at the International Subject-Experts Meeting for the Development of Examination Syllabus from the Ghana Education Service Syllabus on WASSCE Clerical Office Duties (Specifically for Ghana candidates).

SERVICE TO OGUN STATE AND NIGERIA:

1. I have been representing my Rector at the Annual WAEC Ogun State Executive Committee Meeting for the Review of WAEC activities in Nigeria at the State Ministry of Education, Science & Technology, Oke-Mosan, Abeokuta since 2011.
2. I contribute to the development of Ogun State through payment of income tax and other rates/levies'
3. I contribute to the sustenance of peace in the State and Nigeria as a whole by preaching against violence and other unwholesome vices in the society in the course of my pastoral work.
4. As a lecturer in this Federal Government institution, I do my teaching and other duties assigned to me from time to time selflessly and with a high degree of dedication with a view to helping the Government (The nation) realise its objective of using education as an instrument par excellence for the achievement of national development.

SERVICE TO GOD, THE LARGER SOCIETY & HUMANITY

1. Pastoral work in the Redeemed Christian Church of God Mission.
2. By His special grace, many church buildings have been constructed/expanded/renovated under my headship, notwithstanding the humble number of the members and meagre resources of the Parishes concerned.
3. By His grace, I have developed many people from their entry point as ordinary members to various pastoral levels with my good leadership styles.
4. I organise free medical test and care programmes (where free drugs are provided) for people in various communities, both in Ibadan and its suburbs from time to time.
5. I organise the collection of good used clothes, shoes and other materials from interested donors for distribution to some less-privileged people especially in some rural areas.
6. I sometimes arrange for the contribution of money to empower the less-privileged to start or boost their trades.
7. I participate in Community Development Activities as a landlord both in Ilaro and Ibadan.
8. I provide financial assistance to less-privileged people in my communities from time to time.
9. Co-ministering to prison inmates and providing them with some food items.
10. Patron, Oyo/Osun Students Association.
11. Patron, Man O' War, Ilaro Command.
12. Patron, National Association of Applied Science Students Association.

13. Patron, Redeemed Christian Church of God Students Association.
14. Patron of “OLUGBEMI HOUSE” – One of the established Houses for Annual Sports Competition at His Grace Nursery and Primary School, Oke-Ela Quarters in appreciation of my contributions to the development of the School.
15. Chairman, Parents/Teachers Association of His Grace Nursery and Primary School, Oke-Ela Quarters, Ilaro.
16. Pioneer Member of the Board of Governors of Christ Redeemer Nursery and Primary School, Ona Egbo Quarters, Ilaro.
17. Pioneer Member of the Board of Governors of True Vine Nursery and Primary School, Pahayi Quarters, Ilaro. During our tenure, we bought a N3m estate, 2 buses and furniture items for the School as well as an acre of land for our proposed Secondary School.
18. I used to donate textbooks to Oroona High School, Ilaro as part of the items for the Annual Prize Giving Day to excellent students in Commercial subjects.
19. Participating in prayer meetings for the Federal Polytechnic, Ilaro, Government at all levels and Nigeria as a whole.

REFEREES

1. Dr. R.A. Oloyo,
The Federal Polytechnic,
Federal Polytechnic,
P.M.B. 50,
Ilaro.
2. Dr. (Mrs.) O. A. Olamigoke,
Manager, Step B Project,
The Federal Polytechnic,
Ilaro.
3. Prof. (Mrs.) E. A. Erwat,
Department of Office & Information Management,
Lead City University,
Ibadan.