



9. MEMBERSHIP OF PROFESSIONAL BODIES

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10. CAREER WITHIN THE POLYTECHNIC:

		POSITION	OTHER JOB TITLES	CONTEDISS/ STEP	DEPARTMENT	DATE
1	1 <sup>ST</sup> APPOINTMENT					
2	PROMOTED/ HARMONISED/ REGRADED TO					
3						
4						
5						
6						
7						
8						
9						



**PART B**

(To be completed by Applicant)

11. PUBLICATIONS/CREATIVE DEVELOPMENT: Give details of published books and articles. Please note that you will be requested to submit copies for sighting by the Committee

i. Books and Monographs

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ii. Articles that have already appeared in reputable Journals

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iii. Patent/any other creative Development

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**Note:**

Give five (5) reasons to convince the Committee that you deserve the award you are competing for. Please attach evidence if necessary. The Committee may request for Evidence of other claims.

1. \_\_\_\_\_  
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2. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. \_\_\_\_\_  
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5. \_\_\_\_\_  
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\_\_\_\_\_  
Applicant's Signature and Date



## PART C

### ASSESSMENT AND EVALUATION CRITERIA

[To be completed by the Implementation Committee]

#### i. Journal Articles Published

S/N	Title of Papers	Int. Journal <b>4</b>	Local Journal <b>3</b>	Qualities of Publications <b>3</b>	Impact Factor <b>3</b>	Citation <b>2</b>	Coverage of the Work/ Publication <b>3</b>	Relevance of Publications <b>2</b>	Maximum Score <b>20</b>
1									
2									
3									
4									
5									
6									

#### ii. Details of Research Undertaken (Textbooks/Manual/Projects etc.)

S/N	Title of Publications/Inventions	Adequacy of structure including presentation and style <b>6</b>	Adequacy of Academic Content of Publications/Inventions <b>6</b>	Appropriateness of the Publications/Inventions <b>6</b>	Adequacy of language (i.e. Grammar, structure, communication & technicalities) <b>6</b>	Quality of Production i.e. Typesetting, Aesthetics etc <b>6</b>	Maximum Score <b>30</b>
1							
2							
3							
4							
5							
6							



iii. **Other Variables**

S/N	Administrative Experience in the Polytechnic <b>4</b>	Patent <b>6</b>	Number of Inventions or Creations <b>6</b>	Awards or Commendation Letters <b>2</b>	Additional Skills Acquired with Evidence <b>4</b>	Community Service <b>3</b>	Staff performance / File Auditing <b>5</b>	Maximum Score <b>30</b>
1								
2								
3								
4								
5								
6								
7								

iv. **Observance of Ethical Standards**

S/N	Honesty and Integrity <b>5</b>	Transparency <b>2</b>	Fairness <b>2</b>	Confidentiality <b>4</b>	Professionalism <b>3</b>	Spirit of Teamwork <b>4</b>	Maximum Score <b>20</b>
1							
2							
3							
4							
5							
6							

**ANALYSIS OF THE SCORES**

i.	Details of Research and Major Projects Undertaken	20 marks
ii.	Publications/Inventions	30 marks
iii.	Other Variables	30 marks
iv.	Observance of Ethical Standards	20 marks
	<b>Total</b>	<b>100 marks</b>

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Chairman's Name

\_\_\_\_\_  
Signature and Date

