

THE FEDERAL POLYTECHNIC, ILARO
INTERNAL MEMO

From: Registrar

To: Polytechnic Community

Ref. No.: R/SEC/144/XIV/193

Date: September 30, 2020

RE: SAFE REOPENING OF INSTITUTION FOR ACADEMIC ACTIVITIES DURING THE COVID-19 PANDEMIC

Sequel to the receipt of the letter from Executive Secretary, National Board for Technical Education (NBTE), Dr. M. A. Kazaure premised on the Presidential Task Team (PTF) assertion on the significant decline in the reproduction number (R-value) for COVID-19 in Nigeria, the Federal Ministry of Education has directed that arrangements for immediate resumption of academic activities be done.

Accordingly, at the joint meeting of the Academic Board and the Polytechnic Management Committee held today, Wednesday, September 30, 2020 the Report of the Post Covid-19 Campus Reopening Implementation Committee was approved for the resumption of Academic activities for second Semester 2019/2020 on Friday, October 9, 2020.

Other highlights for resumption are as follows:

A.

1. Strict adherence to Covid-19 protocols through social distancing, washing of hands, use of hand sanitizers, wearing of face masks and observance of safety protocols in line with best practices;
2. All Staff and Students are to come into the Polytechnic through the East Campus Gate and ensure passage through the pedestrian Disinfectant Booths already equipped with Infrared thermometers and chemical fumigation devices;
3. Students in the Polytechnic Halls of Residence are to resume on October 9, 2020 into their Halls of Residence. They are to put their luggages at the Pavilion ground for fumigation. They must ensure that they remove all food items and other valuables to avoid consequences thereof; and
4. While motorists are required to enter the Campus through the Beautiful Gate (West Campus) for temperature screening and hand sanitizer.

B. CURRICULUM DELIVERY

The period spent online for the delivery of the curriculum was considered as part of the semester and therefore Academic calendar was approved as follows:

2ND SEMESTER 2019/2020

- | | | |
|--|---|---------------------------|
| 1.0 Campus re-opens for 2 nd Semester | - | Friday, October 9, 2020 |
| 2.0 Lectures begin for all Students | - | Monday, October 12, 2020 |
| 3.0 Publication of 2 nd Semester
2019/2020 Examinations Time-Table | - | Monday, November 16, 2020 |

- | | | | |
|-----|--|---|---|
| 4.0 | Lectures end for all Students | - | Saturday, December 5, 2020 |
| 5.0 | 2 nd Semester 2019/2020 Examination
(Theory & Practical) | - | Monday, December 7 –
Wednesday, 30, 2020 |
| 6.0 | New Session Begins | - | Sunday, January 4, 2021 |

LECTURES

Classes

Lecture days

- a. Non Graduating
 *ND I FT
 *ND I PT
 *HND I (FT) } Mondays, Wednesdays & Fridays
- b. Graduating Class
 *ND II (FT)
 *ND II (PT)
 *HND II (FT) } Tuesdays, Thursdays & Saturdays
- c. The Lecture Time-Table for Curriculum delivery will be displayed through platforms (Polytechnic Portal, Departmental Notice Boards, WhatsApp etc).

ADHERENCE

Students are enjoined to comply strictly to the above to avoid any embarrassing situation(s) by Security Personnel.

STAFF

All staff (Junior & Senior) are to be at their beats to render required services that will ensure hitch free resumption exercise as from Monday, October 12, 2020.

Please, you are to diligently study the precautionary measures as listed above and take actions for safe reopening.

Osore, A. F. (Mrs.)



DISTRIBUTION

All Staff
 All Notice Boards

cc: Rector
 Deputy Rector
 Bursar
 Polytechnic Librarian – To do the needful
 Dean, Directorate of Student Affairs – To do the needful
 All Directors
 Deputy Registrar (Public Relations) – Ensure adequate publicity
 HODs
 CTO (Hort.) – To do the needful
 CSO – Ensure adequate security